



Procurement of Consulting Services

For

"Detailed Engineering Design and Tender Document Preparation of Access Road and Bridges of Ghunsa Khola Hydroelectric Project and Simbuwa Khola Hydroelectric Project"

Expression of Interest Document

Issued on: 2074/4/04

Remit Hydro Ltd.
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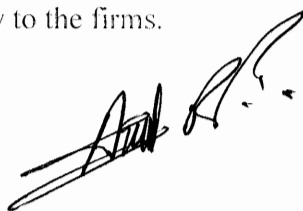
REMIT HYDRO LIMITED
Babarmahal, Kathmandu
(Subsidiary Company of Jalvidhyut Lagani Tatha Bikas Company Limited)

Invitation for Expression of Interest
(Date of publication: Shrawan 4, 2074)

1. Remit Hydro Ltd. (RHL) intends to develop the project access roads and bridges at necessary crossings for the development of Ghunsa Khola Hydroelectric Project (GKHEP) and Simbuwa Khola Hydroelectric Project (SKHEP) in Taplejung District of Eastern Development Region. RHL intends to procure Consulting Services for all associated works of the Detailed Engineering Design and Preparation of Tender Documents ("the services") for access road and bridges for Ghunsa Khola Hydroelectric Project and Simbuwa Khola Hydroelectric Project.
 2. The proposed new access road is about 10 km in length and starts from Ghattekholra (initial point of the project access road diverting from the North-South (Dovan-Olanchung Gola Road section) to Lamatar (proposed dam site of GKHEP) via Japantar (proposed powerhouse site of GKHEP) and two permanent bridges over Tamor River (one just upstream of Tamor-Tapmewa confluence for SKHEP and another near Handrung for GKHEP).
 3. The scope of the Services consists of detailed engineering survey, investigation, design, cost estimate and preparation of tender documents. In particular, the principal activities shall include, but are not limited to the following:
 - Conduct detailed engineering survey, investigation and design
 - Prepare the cost estimate, tender documents and drawings
 - RHL requests Expression of Interest (EOI) from all eligible national consulting firms individually or as Joint Venture Partners (JVP) that have qualification and experiences as stated in the EOI document, which can be accessed from the website: www.hidcl.org.np.
- Note:** Experience and qualification of other firms, whether parent or subsidiary firm, will not be considered for evaluation. Likewise, qualification and experience of the consulting firm associated as a sub-consultancy will not be considered for evaluation for shortlisting.
4. "The Services" of the consultant are required for a period of 9 calendar months in total.
 5. The shortlisted Consultants shall prepare a technical proposal and financial proposal and shall submitted during RFP (Request for Proposal).
 6. The consulting firms must provide information on jobs undertaken in the past seven (7) years giving a brief description of each job undertaken and information on the Employer. The firm's experience must be supported by client's/employer's reference.
 7. Each consulting firm is permitted to submit only one EOI either single or in a joint Venture. Failing to comply with this provision shall prevent the firms from being shortlisted. Firms participating as joint venture must mention the name of the lead partner also.

8. The consulting firms will be selected under the Quality and Cost Based Selection (QCBS) method as per the Public Procurement Act 2063 (with amendments) of GON. Three to six highest ranked short listed firms will be invited to submit the Request for Proposal (RFP).
9. Brief description and further information of the services and evaluation criteria for short-listing of the firms can be collected from the address mentioned below during office hours.
10. EOI must be delivered in a written form to the address mentioned below during office hours on or before 17:00 hrs. local time on Shrawan 18, 2074. If the dead line falls on a public holiday it shall be extended to the next working day. The submission shall be made in sealed envelope and the title shall be:
“Expression of Interest (EOI) for consulting services: Detailed Engineering Design and Tender Document Preparation of Access Road and Bridges of GKHEP & SKHEP”
11. RHL may cancel the whole process at any time and it is not bound to accept any or all EOIs received without incurring any liability to the firms.

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1. INSTRUCTIONS TO THE APPLICANTS

1.1 GENERAL

A. Scope of the Service

Remit Hydro Limited intends to receive Expression of Interest (EOI) from eligible national consulting firms for Detailed Engineering Design and Tender Document Preparation of Access Road and Bridges of Ghunsa Khola Hydroelectric Project (GKHEP) and Simbuwa Khola Hydroelectric Project (GKHEP)- (*"the Services"*) of

- About 10 km long access road for GKHEP that starts from Ghattekholra (initial point of the project access road diverting from the North-South (Dovan-Olanchung Gola Road section) to Lamatar (proposed headworks site) via Japantar (proposed powerhouse site).
- Two Bridges over Tamor River (one near Handrung for GKHEP and one just upstream of Tamor-Tapmewa confluence for SKHEP).

The selected consultant shall complete "the Services" within 9 calendar months from the date of commencement of the Services as stated in Contract Agreement.

B. Sources of Funds

Remit Hydro Limited, a subsidiary company of Jal Vidyut Lagani Tatha Bikas Company Ltd., will finance the cost for the Services from its own resources.

1.2 ELIGIBLE CONSULTING FIRMS

This call for Expression of Interest is open to all Eligible National consulting firms individually or as Joint Venture Partneres (JV) that have experience in detailed engineering survey and design of :

- At Least two (2) number of new/upgrading district road or higher standard with total of 20 km of length in the last seven (7) years as of the last day of EOI submission.
- At least two (2) numbers of permanent road bridges having span length greater than 25 m in the last seven (7) years as of the last day of EOI submission.

Note: Experience and qualification of other firms, whether parent or subsidiary firm, will not be considered for evaluation. Likewise, qualification and experience of the consulting firm associated as a sub-consultancy will not be considered for evaluation for short listing.

- The consultant or a Partner/s of Joint Venture (JV) must not be under a declaration of ineligibility for corrupt or fraudulent practices issued by the Government of Nepal.



1.3 EVALUATION CRITERIA FOR SHORT-LISTING OF THE CONSULTANT

The consulting firms will be selected under the Quality and Cost Based Selection (QCBS) method as per the Public Procurement Act 2063 (with amendments) of GON. Three to six highest ranked short listed firms with the most appropriate qualifications and references will be invited to submit the Request for Proposal (RFP). Under the evaluation of received RFP the best competitive consultant will be selected for the proposed Services.

All evidences related to the work experience of the consulting firms shall be sufficiently provided. Work experiences shall be evidenced by copies of client's references with contact address on the letterhead of the client's organization and shall be provided in Nepali or English language. The client's reference provided in language other than Nepali and English will not be considered for evaluation.

The evaluation for short-listing of consulting firms will be carried out in two steps.

1.3.1 Step I: Initial Screening

In this step, a preliminary screening of all the received EOI proposals will be carried out. The consulting firm needs to meet all threshold criteria as mentioned below to enter into the next step. Any consulting firm that do not meet each and every threshold criteria will be rejected for evaluation.

Threshold Criteria

- i. Eoi proposal shall be received by the last date and time of submission as mentioned in the Notice of Eoi (Published in the edition of Gorkha Patra National Daily dated 2074/04/04).
- ii. Following documents are necessary to be submitted along with Eoi by the firm or JV partner/s.
 - Copies of Registration certificates of consulting firm
 - Financial statements or documents to support the annual turnover of the company
 - VAT/PAN certificates
 - Tax clearance certificate/tax submission certificate.
 - Power of Attorney
 - Copy of JV Agreement or memorandum of understanding (MoU) of JV Agreement or intended JV agreement, if applicable.
 - Self Declaration
- iii. The company must not be black listed by Public Procurement Monitoring Office (PPMO)/Nepal.
- iv. The consultant or a Partner/s of Joint Venture (JV) must not be under a declaration of ineligibility for corrupt or fraudulent practices issued by the Government of Nepal.
- v. In case of joint venture application, the evaluation of firm's capacity will be done collectively, for this purpose the relevant figures/numbers of the each members of joint



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venture shall be added together based on the share percentage of JV partners for the service.

Notes:

- Consultant fulfilling the requirements stated in threshold criteria A, B and C (if applicable) are considered for further evaluation.
- More than one (1) EOI proposal from a firm or JV partners will not be entertained.
- The total number of consulting firms including the lead firm should not exceed a maximum of three (3) in joint venture.
- Experience and qualification of other firms, whether parent or subsidiary firm, will not be considered for evaluation. Likewise, qualification and experience of the consulting firm associated as a sub-consultancy will not be considered for evaluation for short listing.

1.3.2 Step II: Detailed Evaluation of Consulting Firms and Selection of Qualified Firms

A. Evaluation Criteria

The consulting firms fulfilling the requirements in step I are further evaluated in Step II. In this step scoring system is adopted to rank the applying consulting firms. A total of 100 marks shall be allocated

<i>S.N</i>	<i>Parameters</i>	<i>Scores</i>
1	<i>Financial Capability of the Firm</i>	<i>Total (20)</i>
1.1	Average Annual turnover of best three years of last five consecutive fiscal years	
	More than NRs. 30 Lakhs	20
	NRs. 20-30 lakhs	15
	NRs. 10-20 lakhs	10
2	<i>Organization's Experience</i>	<i>Total (20)</i>
2.1	General Experience of the firm	
	More than 10 years of experience	20
	8-10 years of experience	15
	At least 7 years of experience	10
2.2	<i>Detailed Engineering survey and design of road projects in the last 7 years</i>	<i>Total (10)</i>
	4 road projects or more with total 40 km new/upgrading of district road or higher standard	10
	3 road projects with total 30 km new/upgrading of new/upgrading of district road or higher standard	7.5
	2 road projects with total 20 km new/upgrading of new/upgrading of district road or higher standard	5
2.3	<i>Detailed Engineering survey and design of Bridges in last 7 years</i>	<i>Total (10)</i>

	4 permanent bridges with span length greater than 25 m	10
	3 permanent bridges with span length greater than 25 m	7.5
	2 permanent bridges with span length greater than 25 m	5
3	Geographical Experience of Consulting Firm	Total (20)
	Detailed Engineering survey and design of at least 1 road and 1 bridge project in Hilly and Mountainous Regions of Nepal in last 7 years	20
	Detailed Engineering survey and design of at least 1 road and 1 bridge project in Mountainous Regions of Nepal in last 7 years	15
	Detailed Engineering survey and design of at least 1 road and 1 bridge project in Hilly Regions of Nepal in last 7 years	10
4	Experience of Key Professionals Staffs proposed to be deployed for the "Service"	Total (20)
	Team Leader: More than 12 Years of Experience in related field At least 7 years of experience of road/bridge project for Road Engineer/Bridge Engineer, structural engineer, Geotechnical engineer, Hydrologist, Surveyor in related field.	20 Team Leader (5) Experts of related field (3 each)
	Team Leader: More than 10 Years of Experience in related field At least 5 years of experience of Road Engineer/Bridge Engineer, structural engineer, Geotechnical engineer, Hydrologist, Surveyor in related field	(15) Team Leader (4) Experts of related field (2.2 each)
	Team Leader: More than 7 Years of in related field At least 3 years of experience of Road Engineer/Bridge Engineer, structural engineer, Geotechnical engineer, Hydrologist, Surveyor in related field	(10) Team Leader (3) Experts of related field (1.4 each)

B. Selection of Qualified Firms

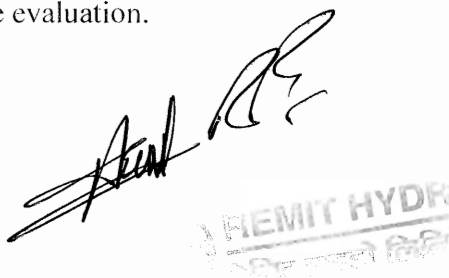
In order to be selected as qualified firms each firms should secure at least 50% scores in each criteria. The firms failing to score at least 50% in any of the evaluation criteria of step II will be regarded as unqualified firms. Only top 6 ranked firms qualified in EOI process will be notified in due course of time for the submission of technical and financial proposal i.e., RFP process. During RFP process the consulting firm will be selected in accordance with Quality and Cost Based Selection procedure (QCBS).

C. Clarification during Evaluation by Remit Hydro Limited

RHL can request the application for any clarification during evaluation. The applicant must provide necessary clarifications by any fastest means of communication as requested at the address given in EOI document/Notice. Failure to provide information essential to evaluate the Applicant's qualifications, or to provide timely clarifications or substantiation of the information furnished, the RHL would be at liberty to declare such applicant as non-responsive and reject the application.

D. Rejection of EOI Document of Applicant

- RHL reserves the right to accept or reject any or all EOI proposals with or without giving any reason whatsoever and is not liable for any losses to application due to such rejection.
- The consulting firm must satisfy the eligible documents (eligibility criteria) such as valid registration certificate of firm, PAN and VAT certificate and tax clearance certificate/tax submission certificate. Failure to submit such eligible documents will result in rejection of application.
- Furnishing of false or wrong information, document or evidence in the EOI document by any firm or joint venture may result in rejection of the EOI document of the firm and their joint ventures.
- Every pages of the EOI document should be signed by authorized representative and stamped with company seal. The EOI document without having signature on every page will be rejected and will not be considered for the evaluation.



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2. EXPRESSION OF INTEREST SUBMISSION FORMS

2.1 ANNEX 1: APPLICATION LETTER

2.2 MANDATORY DOCUMENTS

- Copies of Registration certificates of consulting firm
- Audited financial statements of latest 3 fiscal years
- Documents to support the annual turnover of the company of the last 3 fiscal years
- VAT/PAN certificates and tax clearance certificate/tax submission certificate
- Company profile with the experience and list of firm's regular staff.
- Power of Attorney
- Copy of JV Agreement or Memorandum of Understanding (MoU) of JV Agreement or intended JV agreement, if applicable.

2.3 ANNEX 2: SELF DECLARATION FORM

2.4 ANNEX 3: IDENTIFICATION OF FIRM

2.5 ANNEX 4: JOINT VENTURE INFORMATION

2.6 ANNEX 5: ORGANIZATION AND EXPERIENCE OF THE CONSULTING FIRM

2.7 ANNEX 6: LIST AND DETAILS OF PROFESSIONAL STAFFS TO BE DEPLOYED

A handwritten signature in black ink, appearing to be 'Aad', is written over a horizontal line.

ANNEX 1: APPLICATION LETTER

Date:

To,
Remit Hydro Limited,
Babarmahal, Kathmandu

Dear Sirs,

We, the undersigned, offer to provide the consulting services for the “**Detailed Engineering Design and Tender Document Preparation of Access Road and Bridges of Ghunsa Khola Hydroelectric Project & Simbuwa Khola Hydroelectric Project**” in accordance with your invitation for Expression of Interest dated ... and we hereby submit our Expression of Interest.

We are submitting our interest declaring that all the information and statements made in this EOI are true and accept that any misinterpretation contained in it may lead our disqualification.

This application is made in the full understanding that:

- All decisions by RHL related to this EOI are final, binding and not subject to review.
- We are fully aware of the locations of the proposed access road we fully understand the Evaluation Criteria.
- RHL shall not be liable for any decisions or actions related to this EOI and shall be under no obligation to inform the applicant of the reasons for its decisions or actions. Applicant hereby provides willingness and commitment to abide by all applicable laws, regulations, and other requirements having the effect of law in the execution of this study, if selected.

Yours Sincerely,

Authorized signature:

Name and title of signatory/authorized representative:

Name of firm/JV:

Address:

Phone No.:

Fax:

Email:

Firm stamp (lead firm):



ANNEX 2: SELF DECLARATION FORM

(Letterhead paper of the Applicant, In case of Joint Venture, by the Lead Firm)

Date:

To: Remit Hydro Limited,
Babarmahal, Kathmandu
Nepal

Dear Sir,

We, the undersigned, on behalf of (Name of firm/name of all firms of Joint Venture in case of JV) declare that we are legally eligible to participate in procurement process of consulting services for the preparation of "Detailed Engineering Design and Tender Document Preparation of Access Road and Bridges of Ghunsa Khola Hydroelectric Project & Simbuwa Khola Hydroelectric Project".

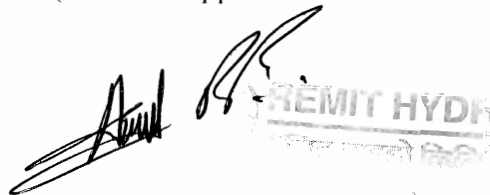
We also declare that we do not have any conflict of interest in the proposed assignment. We hereby also declare that do not have received any punishment while doing consulting business.

(In case any member of the consulting firm is not eligible to participate in procurement process or have conflict of interest in the proposed assignment or have received any punishment while doing consulting business or litigation history if any should be clearly mentioned in this self-declaration form with reason whatsoever it is.)

Signature

Name

Designation For and on behalf of (Name of Applicant or Lead Firm of joint venture)

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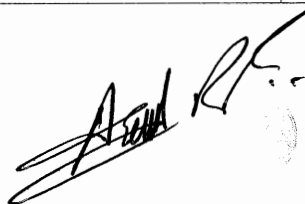
ANNEX 3: IDENTIFICATION OF FIRM

Full Name of firm:

Address:

(Please attach location of your office)

Telephone number: Fax number: Email: Others:	Year of establishment: Number of year of establishment:
Corporate registration: Date of registration: Registration No.:	VAT registration: Date of registration: VAT registration No.:
Date of last renewal: Valid up to:	
Name and address of contact person: Name and designation of contact person: Address: Telephone number (office): Telephone number (residence): Fax: Email:	


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ANNEX 4: JOINT VENTURE INFORMATION

If the EOI is submitted in Joint venture, provide joint venture information:

S.No.	Name of association of joint venture firm	Postal address, phone, fax and email	Contact person	Telephone No. of contact person
1.	Lead firm:			
2.	Partner firms:			
3.				
4.				

Note: Provide duly signed and stamped joint venture agreement and power of attorney of the signatories.

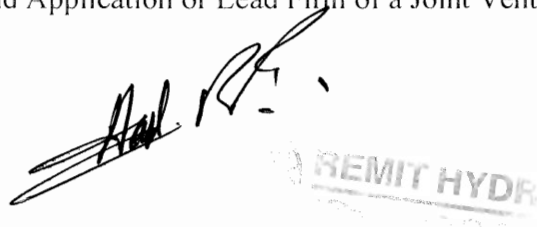
Attached:

- | | | |
|--|-----|----|
| 1. Power of attorney of the signatory(ies) | Yes | No |
| 2. Agreement of intent to form Joint Venture | Yes | No |

Signed:

Name & Designation:

For and behalf of (Name and Application or Lead Firm of a Joint Venture)



ANNEX 5: ORGANIZATION AND EXPERIENCE OF THE CONSULTING FIRM

Using the format below, please provide information on each assignment for which the firm and each associate was legally contracted either individually as a corporate entity or as one of the major companies within joint venture/an association, for carrying out consulting services similar to the ones requested under this assignment.

S.No.	Name of project	Location	Name and address of client	Value of contract	Year of completion	Project duration (months)	Description of the relevant work carried out

To substantiate the above, the consultant shall submit the copies of reference letters.



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ANNEX 6: DETAILS OF PROFESSIONAL STAFFS TO BE DEPLOYED

➤ List of Key Professional Staffs to be deployed for the "Service"

S.N	Designation	Required no.
1	Team Leader	1
2	Road/Bridge Engineer	1
3	Structural Engineer	1
4	Geotechnical Engineer	1
5	Hydrologist	1
6	Senior Surveyor	1

➤ Description of Key Professional Staffs to be deployed for the Service

S.N.	Designation	Name	Qualification (including university & year of degree obtained)	Years with company	Total years of experience	Full time or part time

To substantiate the above information, Curriculum Vitae of each key professional staffs to be deployed should be submitted.